



## CAPE BYRON RUDOLF STEINER SCHOOL

### Duty Statement

---

#### High School Teacher

The key duties and responsibilities of this position are to:

- Support the school vision, and implement and uphold school policy, procedures and codes of conduct
- Provide a comprehensive education for secondary students according to the educational philosophy and principles of Rudolf Steiner and the course syllabuses acceptable to NSW Educational Standards Authority (NESA)
- Review, evaluate, plan, program and teach an innovative, creative, engaging and effective curriculum and educational programs that are appropriate for the age and development of the students, both individually and with colleagues, including the development and imaginative and transformative integration and use of resources and ICT
- Ensure that the curriculum and educational program is followed by students and is appropriate for the age and development of each student
- Document, assess and report on student progress and development
- Encourage students to think imaginatively and independently, and to express original ideas
- Strive to attain and maintain a sensitive orderly, nurturing, positive, productive learning and social environment within the classrooms and the school including appropriate standards of student behaviour
- Manage inappropriate behaviour immediately in a timely, appropriate and creative way that supports the overall wellbeing and development of individual students, and assists them to engage in considered restorative practices referring to
  - a) Behaviour Management in Secondary School Procedure
- Communicate effectively and professionally and develop and maintain positive and supportive relationships with students, colleagues and parents in line with school policy.
- Maintain a close liaison with Class Guardians regarding the education and well-being of students
- In conjunction with Class Guardians, liaise with parents regarding education and other school matters
- Manage equipment, resources and budgets; and Work, Health and Safety requirements related to this position and all other School responsibilities in line with school policies.
- Attend and participate in regular staff meetings, child study, professional learning and review; artistic, eurythmy and speech development and training; and inner meditative practice as required by the School.
- To maintain close liaison with parents regarding the education of their children and all other related matters and ensure that you know and are able to meet and continuously demonstrate the seven (7) NESA Australian Professional Standards for Teachers.
- Participate in the Professional Review and Development, engaging in critical reflection, mentoring, and professional learning in order to deepen and strengthen knowledge of subject areas, Steiner education

and pedagogy, BOS/ACARA curriculum and schooling requirements, and to improve the quality of teaching and learning at CBRSS

- Perform concomitant responsibilities and duties as may be reasonably assigned and participate in the whole life of the school and co-curricular activities including school sport, excursions, camps, performances; festivals, Repair, Care and Maintenance Days; and other special and alternative programs and school-community events
- Be willing and prepared to undertake a Class Guardian role if required