At Cape Byron Rudolf Steiner School (CBRSS) we care for each other. We believe that each student has the right to learn without being interrupted by other students.

The CBRSS Code of Conduct - Secondary School document provides behaviour guidelines for students in secondary school (i.e. Year 7 – 12).

CBRSS:
- is committed to providing a safe, caring and harmonious environment that fosters respect for others and individual differences.
- is an inclusive environment where diversity is affirmed and individual differences respected. Learning and working needs are met in a secure, ordered and supportive environment enabling students to learn and grow with confidence and staff to work free of bullying, intimidation or harassment.
- provides a range of effective programs to ensure a safe and secure environment promoting personal growth and excellence in all students. The teachers aim to develop confidence and self-esteem in the students and to empower students to take responsibility for themselves and their actions.

It is expected that Secondary School students:

TREAT ALL PEOPLE RESPECTFULLY

This includes teachers, staff and all other people on the school’s premises or participating in camps, excursions, events and other activities. Students are expected to:
- Follow all reasonable requests made by teachers.
- Abide by procedures and rules of the School.
- Speak politely to all adults and other students.

The following behaviours are not acceptable:
- swearing
- teasing
- stealing
- lying
- bullying - bullying behaviour can be:
  o Verbal e.g. name calling, teasing, abuse, putdowns, sarcasm, insults, threats, making fun of someone because of their appearance, physical characteristics or cultural group or making fun of someone’s actions.
o **Physical** e.g. hitting, punching, kicking, scratching, tripping, spitting, making someone do something they don’t want to do, forcing others to hand over food, money or something that belongs to them.

o **Social** e.g. ignoring, excluding, ostracizing, alienating, making inappropriate gestures.

o **Psychological/Emotional** e.g. spreading rumours, dirty looks, hiding or damaging possessions, malicious SMS and email messages, inappropriate use of cameras, camera phones, websites, chat-sites or the internet.

o **Cyber** e.g. Using mobile phones or the internet to send insulting, threatening or unpleasant voice, email, text or picture messages, whether directly to a student or to spread malicious rumours about a student. (this is a criminal offence and most malicious calls can be traced). Taking pictures of students without their knowledge or consent. Setting up and promoting websites which are offensive to another student in any way.

**BE POLITE TO TEACHERS** and to all other adults at school or on camps, excursions or events. Students are expected to:

- Do what the teacher asks you to do.
- Listen when the teacher is speaking.
- If you have a problem, talk to the teacher about it.
- Obey class rules.
- Obey School rules.
- Speak politely to teachers and other students.

**COMPLETION OF SCHOOL WORK**

Students are expected to participate positively in their education. In order for this to happen, students are expected to:

- Be punctual and come to classes equipped with the relevant work and materials e.g. library books, projects, sport clothing, stationery
- Participate with a positive attitude in all class activities
- Complete work and homework where required.

**CARE FOR THE SCHOOL AND THE CLASSROOM**

The environment of the School is beautiful and well kept. It is important that all staff and students are able to enjoy it.

Students are asked to:

- Keep the classroom and lockers clean and tidy.
- Respect the property of the School, the staff and students.
PERSONAL BELONGINGS

The school takes no responsibility for personal items. Students may not use personal:
- iPods, ipads, mobile phones during school hours and we recommend that they are not be brought to school (note that exception is made for Year 12 students, who may use mobile phones for study purposes).
- Bikes, skateboards, rollerblades etc. in the school grounds unless in a supervised activity.

THE SCHOOL RESERVES THE RIGHT TO CONFISCATE ANY INAPPROPRIATE TECHNOLOGY OR ANY TECHNOLOGY USED INAPPROPRIATELY.

TRAVELLING TO AND FROM SCHOOL BY BUS

Students are expected to:
- Display well-mannered orderly conduct on the bus.
- Remain seated when bus is in motion.
- Comply with bus regulations and directions from the bus drivers.

ADDITIONAL GUIDELINES – PARENTS PLEASE NOTE:

- **Food** - Ensure that food brought to school is healthy with minimal packaging.
- **Attendance** – If a student is not attending school that day please notify the school by 9.00am. Parents are required to request approval from the Principal prior to any long-term absences.
- **Illness** – please notify the school of any infectious diseases and exclude the student from school for the appropriate time.
- **Punctuality** – school begins at 9.00am and finishes at 2.45pm (some senior classes may be timetabled after 2.45 pm).
- Please ensure students abide by the **School’s Dress Code**. Comfortable, plain clothing suitable for the weather. Covered shoulders for outside play and covered midriff. Sensible and practical footwear (no high heeled shoes).
- **Jewellery** should be minimal.
WHAT HAPPENS IF THE CBRSS CODE OF CONDUCT – SECONDARY SCHOOL IS NOT FOLLOWED?

Each staff member is responsible for the behaviour management of students in their class.


NOTE:

The school expressly prohibits the use of corporal punishment in disciplining students/children attending the school. The school does not sanction the administering of corporal punishment by non-school persons, including parents, to enforce discipline at the school.

NOTE: This Code of Conduct – Secondary School should be read in conjunction with the CBRSS Behaviour Management – Policy.

This document may be amended or altered over time or as the result of changes in law

Please complete this form and return it to the student’s guardian

Name ...................................................(Parent/Guardian)
Name ...................................................(Parent/Guardian)

I/We (parent/guardian) acknowledge that I/we have read the CBRSS Code of Conduct – Secondary School. I/we have discussed it with my/our child and agree to abide by the Code of Conduct and to support my/our child in abiding by it.

Signed: ............................................ (Parent/Guardian) Date: ......................
Signed: ............................................ (Parent/Guardian) Date: ......................

Comments:

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