Rudolf Steiner noted that the growing human being asks different questions at different times of growth:

- After wanting to know “if the world is good” during preschool years,
- “is the world a beautiful” in the primary years,
- the question during the high school years “is the world a truthful place?”

It is known that the world is not always a transparent and truthful place. Advertising, media hype and claims of instant gratification are relentless in their attempt to transform children into cynical and at times desperate and insecure consumers. As a school community, the teachers can give an example of human truthfulness.

In the High School all subjects are taught by teachers who know their subject well; who are trained in and passionate about it. The teachers are also are willing to engage in honest discussions about issues that stir and affect the students.

Discipline issues are solved not only with the authority of respected teachers and class guardians, but also with the consistent reminder to students that they are the ultimate source of moral and appropriate action. Rules are necessary and are accepted by students in a process that reflects their attempt to understand their own actions and feelings – and that of others as well.

High School years can be emotional and sometimes turbulent years; the inner workings of puberty, peer group dynamics, conflicts with parents and other adults can cause disruption; and sometimes students withdraw from the learning situation. The teachers have considerable experience in dealing with such situations and as a High School faculty the teachers consult and collaborate helping to find the right person(s) to enable the young person to find a way through these turbulent times.

High School students are taught by many teachers. The variety of personalities they encounter is a fruitful lesson in itself. The High School teachers discuss situations that have occurred in classes with each other to make sure that no student is forgotten; that ‘challenging’ students receive an appropriate response and that positive developments in behaviour and attitude are noticed and supported.

Parental involvement with school issues can change significantly in the High School. Sometimes students are not very forthcoming with information about their day at school. The educational process is a more personal experience and can be much harder to share than it was previously in the primary school. For the student it is often not easy to find the right person with whom to talk.

One purpose of this handbook is to fill in gaps in information and to encourage parents to contact the school (Class Guardian, High School Deputy Principal, Katie Biggin or the Principal, Nerrida Johnson) when there are questions or concerns.

Class parent meetings for each class are held twice a year. Parents are also invited to discuss student reports twice a year.
High School Timetable

As in the Primary School the timetable is made up of Main Lesson (the thinking part of the day); Practice Lessons (the feeling and rhythmical part of the day) and an Afternoon Lesson (the willing part of the day).

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00</td>
<td>Morning Circle [includes a verse and roll call with one of the Guardian Team]</td>
</tr>
<tr>
<td>9:10</td>
<td>Main Lesson</td>
</tr>
<tr>
<td>10.40</td>
<td>Recess</td>
</tr>
<tr>
<td>11:00</td>
<td>Period 1</td>
</tr>
<tr>
<td>11.45</td>
<td>Period 2</td>
</tr>
<tr>
<td>12.30</td>
<td>Lunch Break</td>
</tr>
<tr>
<td>1:50</td>
<td>Afternoon Lesson</td>
</tr>
<tr>
<td>2:50</td>
<td>After School Lesson [class 11 and 12 only – various days]</td>
</tr>
</tbody>
</table>

The Class 11 and 12 timetable requires that some lessons are scheduled after regular school hours. About 2/3 of the content – not the delivery – of lessons for classes 7 to 10 is prescribed by the syllabus documents for each subject, written by the NSW Board of Studies. This 'prescribed' content occupies roughly the Main Lesson and Period time of each day. The remaining third of the time – mostly the Afternoon Lessons – is filled with more practical subjects for Class 7 and 8 (Music, Art, Technology, PDHPE) or for Class 9 and 10, a unique Elective Program, where students from different classes join to follow one of their passions or learn skills that do not come into play during the rest of the day.

*Main Lessons in our High School are delivered for 4 days a week in Classes 7, 8, 9 and 10 in blocks of 2, 3 or 4 weeks, depending on the length of term. There are 12 Main Lessons per class – 10 in Class 10 plus a block of Work Experience. Main Lessons are integrated units of experiential learning incorporating more than one subject. There are also Main Lessons in Art History [Class 9] and Music [Class 7].*

### High School Main Lessons 2014

*Please Note - that this is the Proposed Main Lesson Program for 2014 and is subject to change.*

<table>
<thead>
<tr>
<th>Term 1</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Hero’s Journey/King Arthur</td>
<td>Platonic Solids</td>
<td>Alchemy</td>
<td>Birth of Literature</td>
</tr>
<tr>
<td></td>
<td>Combustion</td>
<td>Global Environments</td>
<td>Modern Art</td>
<td>Conic Sections</td>
</tr>
<tr>
<td></td>
<td>Middle Ages</td>
<td>Shakespearean Drama</td>
<td>Rhetoric - language of Persuasion</td>
<td>Reproduction and Genetics</td>
</tr>
</tbody>
</table>

3
## Term 2

<table>
<thead>
<tr>
<th>Term 2</th>
<th>World Music</th>
<th>Organic Chemistry</th>
<th>Ecosystems and Human Cultures</th>
<th>Postmodern Art</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age of Discovery</td>
<td>Renaissance Art</td>
<td>The Story of Life</td>
<td>Chemical Reactions</td>
<td></td>
</tr>
<tr>
<td>Thinking and Working in Mathematics</td>
<td>Anatomy and Physiology</td>
<td>Trigonometry</td>
<td>Patterns and Proof</td>
<td></td>
</tr>
</tbody>
</table>

## Term 3

<table>
<thead>
<tr>
<th>Term 3</th>
<th>Astronomy</th>
<th>Art of Communication</th>
<th>Evolution of Life</th>
<th>Media</th>
</tr>
</thead>
<tbody>
<tr>
<td>Platonic Solids</td>
<td>Oliver Twist &amp; Industrial Rev</td>
<td>Engineering and Technology</td>
<td>Development of Power</td>
<td></td>
</tr>
<tr>
<td>Medieval Art</td>
<td>Rhythms and Cycles</td>
<td>Comedy and Tragedy</td>
<td>Global Village</td>
<td></td>
</tr>
</tbody>
</table>

## Term 4

<table>
<thead>
<tr>
<th>Term 4</th>
<th>Oceans</th>
<th>Magic of Words</th>
<th>The Big Bang</th>
<th>Ancient to Modern</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wish, Wonder and Surprise</td>
<td>Age of Revolution</td>
<td>Moments that Shaped the World</td>
<td>Philosophy</td>
<td></td>
</tr>
<tr>
<td>Biomes</td>
<td>Simple Machines</td>
<td>Coordinate Geometry</td>
<td>1.Exam prep 2.Exam 3.Special program</td>
<td></td>
</tr>
</tbody>
</table>

The 3 Periods are dedicated to practising the skills learned in Main Lessons and other subjects:
- English
- Mathematics
- Science
- Personal Development and Physical Education [PDHPE]
- Music
- French
- Visual Art
- Technology

Details of possible subjects can be found on the following pages. *English and Mathematics practice periods are scheduled for each week of the year for C7 to 10.*

The Electives scheduled in the afternoon timeslot allow students a choice. Details of subjects for 2013 are listed on the following pages. The number of Electives offered
depends on the number of students in Class 9 to 10, but is not less than 6 i.e. 3 elective choices for each afternoon.

While the Elective program changes slightly every year, there are some 'perennials' such as Drama, Photography and Media Arts Design and Technology, Music, Painting, Drawing and Sculpture. Sport and PDHPE are compulsory from Classes 7 – 10.

Other courses may not be offered each year but would possibly be offered over the period of 4 years e.g. Yoga, Naturopathy or Dance.

While each student has to select one elective for an afternoon – some such as Drama come in pairs – they have to commit to their choices for a full semester. This way each student has the experience of up to 4 electives per year. Some electives such as photography may be offered according to experience.

In Class 7 and 8 the afternoon lessons are compulsory, offering the students a taste of music, design & technology, painting, sculpture sport, drama and singing.

At this stage C11 and 12 do not have Main Lessons, periods and afternoons as such. Instead their week is divided according to course lesson in their chosen subjects which now stay the same for these 2 years.

**Proposed Elective Sequence for 2014***

<table>
<thead>
<tr>
<th>Semester 1 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Line 1</strong></td>
</tr>
<tr>
<td>Shadows and Light in Media (Media)</td>
</tr>
<tr>
<td>Music for Film, Theatre and Television (Music)</td>
</tr>
<tr>
<td>Transportation - Exploring traditional and future design (Technology)</td>
</tr>
<tr>
<td><strong>Line 2</strong></td>
</tr>
<tr>
<td>Surf Certificate/Outdoor Education (PDHPE)</td>
</tr>
<tr>
<td>Improvisation and Play Building (Drama)</td>
</tr>
<tr>
<td>People, Places and Spaces in Visual Arts (Visual Arts)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Semester 2 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Line 1</strong></td>
</tr>
<tr>
<td>People and Portraits in Media Arts (Media)</td>
</tr>
<tr>
<td>From Medieval to Romantic - a Journey Through Western Music (Music)</td>
</tr>
<tr>
<td>Inspired Clothing (Technology)</td>
</tr>
<tr>
<td>Resistant materials (Technology)</td>
</tr>
<tr>
<td><strong>Line 2</strong></td>
</tr>
<tr>
<td>Circus, Physical Performance and Conditioning (PDHPE)</td>
</tr>
<tr>
<td>The Moving Body - Approaches to Acting and Performance (Drama)</td>
</tr>
<tr>
<td>The World Around us - Objects, Still Life, Flora and Fauna (Visual Arts)</td>
</tr>
</tbody>
</table>

*Please Note - that this is the Proposed Elective for 2014 and is subject to change.*
Class Guardians

Class Guardians are responsible for the pastoral care of the students in their guardian class - this is a role similar to the role of a Class Teacher in the Primary School. One of the Guardian Team meets with their class at 9am each day for a verse, roll call and housekeeping. The guardians do not necessarily teach their own class every week. It is considered important however that Guardians are timetabled with their own class as often as possible. One of the constraints to this is the preference of the School Management for teachers to teach the subjects they have expertise, qualifications and experience in.

Dual guardianship often occurs in the case of part time teachers.

In Class 7 to 12 Class Guardians have a timetabled Guardian period each week with their own class. Also during roll call at least one of the Guardians meets the class and during this time is able to observe the changing dynamics in their class and to observe the individual students.

Every teacher in the High School is expected to supervise and monitor the welfare of all students.

Class Guardians call parent meetings and conduct interviews with prospective parents. They are usually the first point of contact for parents to ask questions and share concerns or observations.

Class Guardians work closely together with the Student Behaviour Manager, Deputy Principal and Principal in all matters of involving students experiencing problems adhering to the High School Code of Conduct.

Guardian Themes

Class 7 – Transition
Class 8 – Tobias Project
Class 9 – Community Service
Class 10 – Into The World (work/careers/subject selection)
Class 11 – Mentoring and School Leadership
Class 12 – The Journey forward -HSC/Uni/Pathways to freedom.

High School Dress Code

Clothing worn in the High School is required to be suitable for the day's activities allowing freedom of movement. It needs to be clean, in good condition and appropriate for a school or workplace setting. Moderation in clothing and hairstyle is requested. All clothing must be modest and non-provocative – i.e. not too revealing.

Inappropriate or offensive logos or designs are not permitted
Shoulder free clothing is not permitted
Bra straps, underwear and midriffs must be covered by clothing at all times.
Shoes must be worn! (No thongs or sandals without a heel strap.)
Sensible protection from the sun is expected. The School has a duty of care to notify you of the requirements in relation to clothing, including hats. Shoulders also need full protection. Long or short sleeved tops prevent sunburn.

Some lessons and activities require specific clothing. These include covered shoes in science, sport and PE and lessons such as D&T. Subject teachers will provide information about such dress requirements to both parents and students.
**PE and Sport Classes.**

**Runners and clothing appropriate for activity are required** - skirts and dresses are not appropriate.

**Lockers**

All students are given a locker for the year. We recommend that students use a lock on their locker. A padlock can be purchased from the school for $10 and can be sold back to the school for $10 at the student’s completion of their schooling.

**Drugs, Alcohol and Smoking**

The expectation of Cape Byron Rudolf Steiner School is that its campus and any venues associated with its curriculum are a safe place. i.e. a place where alcohol and illegal drugs are neither available nor acceptable. Discussions and information about issues relating to drugs and alcohol use are incorporated into the curriculum in Classes 7 to 12. If a student’s work or behaviour show signs of deterioration and this can be related to drug or alcohol intake outside of school time, teachers will enter into discussion about this possibility with the students and parents. Wherever possible the school encourages and supports change in students’ behaviour related to this issue and parental support is essential to this process. The usual penalty for bringing drugs and or alcohol into the school is expulsion.

**Diaries**

**Rationale:**

Parents and teachers recognise that the use of diaries is as an important link between home and school allowing parents the opportunity to be aware of homework that their child is expected to be doing and to be aware of events and activities in which the particular class or student may be involved and any equipment, money or other requirements that may be needed.

The regular use of the diaries supplied to the students by the School, allows the student, with the help of a parent to further develop their skills in organisation, time management and the meeting of deadlines.

It is seen as important that students develop goods habits in relation to research, study skills in literacy and numeracy, time management and consolidation of skills learnt at school. It is especially important that the diaries are used to track homework and assessment requirements, events and other matters as required by the high school teachers.

**Specific Guidelines:**

- The Class Guardians will be responsible for regularly teaching the effective use of diaries. Guardians will record the absence or presence of diaries once a week. All teachers are expected to use them and to reinforce their use and value.
- Parents will be notified if their child is not bringing their diaries on a regular basis. Homework will be accompanied by an explanation of the assessment criteria to be used.
- Teachers are available at school for assistance to students in the use of diaries.
- Homework and any other assessment deadlines are expected to be met. Failure to do so will be noted and penalties may result. The use of diaries is of paramount importance in this regard.

**Recommendations:**

- That parents monitor the use of the diaries and notify the Guardians of any difficulties.
Homework
Rationale:
Parents and teachers recognise homework as an important link between home and school allowing parents the opportunity to be aware of homework that their child is expected to be doing, when it is due and the assessment criteria that will be used to mark it. Regular homework allows the opportunity for parents to help their child further develop their skills in organisation, time management and also allows for one on one help when needed.

It is seen as important that students develop good habits in relation to research, study skills in literacy and numeracy, time management and consolidation of skills learnt at school. It is especially important that meaningful homework and the related skills of study and research and time management is undertaken and skills acquired before students reach the Preliminary /HSC stage of their education. Good habits are developed when homework is given regularly and has clear assessment criteria attached to it.

Homework may be given for:
- **Main Lesson**: homework that builds on the morning Main Lesson work may be set and expected back the next day.
- **Periods and some Electives**, e.g. the production of a Design and Technology folio may be set over a semester or another amount of time.

Recommendations:
- That parents supply their son/daughter with differently coloured display folders in which to keep the different subjects’ instructions and assessment criteria and current work. These can be kept at home until the day the work is due at school.
- That students create and maintain a consistent and regular routine in regard to the doing of homework e.g. for Class 9 the routine of homework could be Main Lesson homework every night: plus Humanities on Mondays, Maths on Tuesdays, PDHPE on Wednesdays, Music and English on Thursdays.
- That the students have a quiet study place, and work in a media-free environment
- That students without a computer at home need to organise Internet access in school with consultation with their subject teacher or access the internet at the local Library or at a friend’s house if a research component requiring Internet usage is set. To access the internet at school both parent and student need to sign the Computer Usage Agreement (attached).
CAPE BYRON RUDOLF STEINER SCHOOL

CODE OF CONDUCT – HIGH SCHOOL

Cape Byron Rudolf Steiner School is committed to providing a safe, caring and harmonious environment that fosters respect for others and individual differences.

Cape Byron Rudolf Steiner School is an inclusive environment where diversity is affirmed and individual differences respected. Learning and working needs are met in a secure, ordered and supportive environment enabling students to learn and grow with confidence and staff to work free of bullying, intimidation or harassment.

Cape Byron Rudolf Steiner School provides a range of effective programs to ensure a safe and secure environment promoting personal growth and excellence in all students. The teachers aim to develop confidence and self esteem in the students and to empower students to take responsibility for themselves and their actions.

It is expected that High School students will:

**TREAT ALL PEOPLE RESPECTFULLY**

This includes teachers, staff and all other people on the school’s premises or participating in camps, excursions, events and other activities.

- Follow all reasonable requests made by teachers.
- Abide by procedures and rules of the School.
- Speak politely to all adults and other students.

*The following behaviours are not acceptable:*

- swearing
- stealing
- lying
- bullying - bullying behaviour can be:
  - Verbal e.g. name calling, teasing, abuse, putdowns, sarcasm, insults, threats, making fun of someone because of their appearance, physical characteristics or cultural group or making fun of someone’s actions
  - Physical e.g. hitting, punching, kicking, scratching, tripping, spitting, making someone do something they don’t want to do, forcing others to hand over food, money or something that belongs to them
  - Social e.g. ignoring, excluding, ostracizing, alienating, making inappropriate gestures
  - Psychological/Emotional e.g. spreading rumours, dirty looks, hiding or damaging possessions, malicious SMS and email messages, inappropriate use of cameras, camera phones, websites, chat-sites or the internet.
  - Cyber e.g. Using mobile phones or the internet to send insulting, threatening or unpleasant voice, email, text or picture messages, whether directly to a student or to spread malicious rumours about a student. (this is a criminal offence and most malicious calls can be traced). Taking pictures of students without their knowledge or consent. Setting up and promoting websites which are offensive to another student in any way
COMPLETION OF SCHOOLWORK

All students are expected to participate positively in their education. In order for this to happen, all students are expected to:

- Be punctual to all classes equipped with the relevant work and materials e.g. library books, projects, sport clothing, stationery
- Participate with a positive attitude in all class activities

Complete work and homework where required.

CARE FOR ENVIRONMENT

The environment of the School is beautiful and well kept. It is important that all staff and students are able to enjoy it.

Students are asked to:

- Keep the classroom and lockers clean and tidy.
- Respect the property of the School, the staff and students.

PERSONAL BELONGINGS

The school takes no responsibility for personal items.

- Students may not use iPods, mobile phones during school hours and we recommend that they not be brought to school. If it is necessary for students to bring mobile phone’s to school, the MUST be locked in their lockers.
- Bikes, skateboards, rollerblades etc. may not be used in the school grounds unless in a supervised activity.

THE SCHOOL RESERVES THE RIGHT TO CONFISCATE ANY INAPPROPRIATE TECHNOLOGY OR ANY TECHNOLOGY USED INAPPROPRIATELY.

TRAVELLING TO AND FROM SCHOOL BY BUS

- Display well-mannered orderly conduct on the bus.
- Remain seated when bus is in motion.
- Comply with bus regulations and directions from the bus drivers.

ADDITIONAL GUIDELINES – parents please note

- **Food** - Ensure that food brought to school is healthy with minimal packaging.
- **Attendance** – If a student will not be attending school that day please notify the school by 9.15am. All half or full day absences require a note on return to school. Please notify the school prior to any long term absences.
- **Illness** – please notify school of any infectious diseases and exclude student from school for the appropriate time.
- **Punctuality** – school begins at 9.00a.m. And finishes at 2.50 p.m.
WHAT HAPPENS IF THE CODE OF CONDUCT IS NOT FOLLOWED?

Each staff member is responsible for the behaviour management of students in their class. Management of minor breaches of the code of conduct may include:

- Speaking with the student.
- Speaking with the class
- Warnings with explanations
- Referral to the Student Manager and/or Guardian
- Time penalties or detentions held at recess or lunch times

Major breaches of the code of conduct or constant behavioural issues may result in the Student Manager and/or Deputy Principal and Principal becoming involved and may require further action that may include:

- Notification of parents.
- Detention with the Student Manager
- Referral to student support services.
- Removal from class
- Completion of a “Contract Card”
  
  The “Contract Card” is carried with the student to each class. The teacher of the class will sign the contract and grade the student on agreed behaviours.

- In school suspension
- Out of school suspension
- Notification of Police and/or other student health services.
Cape Byron Rudolf Steiner School

Computer, Network and Internet Operations Acceptable Use - Policy

2013

Objectives of Network Access

Cape Byron Rudolf Steiner School provides a variety of computers, printers, and other equipment for the use of students and staff. This equipment is networked to provide optimum use of resources and allow communication, sharing of data and access to the Internet.

Students and staff have access to a School network and the Internet.

With access to computers and the Internet also comes availability of material that may not be considered to be of educational value in the context of the School setting. On a global network it is impossible to control all materials and an industrious user may discover controversial information.

We firmly believe that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with our educational goals.

The smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here so that you are aware of your responsibilities.

In general, this requires efficient, ethical and legal utilisation of the network resources. If a Cape Byron Rudolf Steiner School user violates any of these provisions, his or her access may be terminated, School disciplinary and/or appropriate legal action may be taken, and future access could possibly be denied.

The signature/s on the Cape Byron Rudolf Steiner School Network User Agreement indicates the party/ies who signed has/have read the terms and conditions carefully and understand/s their significance.

Definitions

Cyber-bullying, cyber-harrassment and cyber-stalking

Cyber-bullying is when a child, preteen or teen is tormented, threatened, harassed, humiliated, embarrassed or otherwise targeted by another child, preteen or teen using the Internet, interactive and digital technologies or mobile phones. Once adults become involved, it becomes cyber-harassment or cyberstalking.

Copyright infringement

The unauthorized use of copyrighted material in a manner that violates one of the copyright owner’s exclusive rights, such as the right to reproduce or perform the copyrighted work, or to make derivative works that build upon it.

ICT

Information and Communication Technology, including but not limited to computers, iPads, iPods, MP3 players, mobile phones, digital and video cameras.

Cape Byron Rudolf Steiner School, Cape Byron Steiner

Cape Byron Rudolf Steiner School

Users

Students or Staff at Cape Byron Rudolf Steiner School

User-owned laptops and ICT

Laptop or ICT owned by staff and students of Cape Byron Rudolf Steiner School
Terms and Conditions

1. **Acceptable Users**: The purpose of computer use at Cape Byron Rudolf Steiner School is to support research and education by providing access to unique resources and opportunity for enhanced teaching, learning, individual and collaborative work, and to enable staff and students to meet the NSW Board of Studies requirements for study in years 7 - 12. Computer use must be in support of education and research and consistent with educational objectives. Use of network and computing resources of other organisations must comply with the rules appropriate for that network. The following uses are prohibited:
   a. Transmission of any material in violation of any Australian or State regulation. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret.
   b. Use of product advertisement or political lobbying
   c. Use for commercial activities

2. **Netiquette**: You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
   a. Be polite. Your messages should not be abusive to others
   b. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language
   c. Do not reveal your personal address or phone number. Do not reveal the personal addresses and/or phone numbers of fellow students or staff
   d. Illegal activities are strictly forbidden
   e. Note that electronic mail (e-mail) or iChat is not guaranteed to be private. Messages relating to or in support of illegal activities may be reported to the authorities.
   f. Do not use the network in any way that would disrupt network services for other users

3. **Cyber-bullying**: Cyber bullying, cyber-harassment and cyber-stalking are prohibited at Cape Byron Rudolf Steiner School and the School reserves the right to discipline the student or staff member for actions taken off-campus if they are intended to have an effect on a student or staff member or they adversely affect the safety and well-being of a student or staff member while in school.

4. **Vandalism**: Vandalism will result in disciplinary action and the cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, software, data of another user, or any agencies or other networks that are connected to the School network. This includes, but is not limited to, the uploading or creation of computer viruses.

5. **Security**: Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem, you must notify a staff member who will in turn notify a system administrator.
   a. Do not use or log into another individual’s account
   b. Do not give other people your user name or password
   c. Do not leave a computer logged on in your name
   d. You are responsible for any action carried out by your user name. This includes storage of material, transmission of data, and vandalism.
   e. Attempts to login as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Network.

6. **Non-Liability**: Cape Byron Rudolf Steiner School makes no warranties of any kind, whether expressed or implied, for the service it is providing. Cape Byron Rudolf Steiner School will not be responsible for any damages suffered. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by negligence, errors or omissions. Use of any information obtained via Cape Byron Rudolf Steiner School is at the user's own risk. Cape Byron Rudolf Steiner School is not responsible for the accuracy or quality of information obtained.
7. **Gaming:** Gaming of any sort is not allowed on school or personal devices while on school premises. Gaming sites, game review sites and any videos viewed relating to gaming is strictly prohibited. Installation and use of any games is also restricted unless permission is given and the game is educationally related.

8. **Student and Staff-owned (User-owned) Laptops and Information and Communication Technologies (ICT):** All of the Terms and Conditions listed in this Cape Byron Rudolf Steiner School Computer, Network and Internet Operations Acceptable Use Policy and Users Agreement apply to the use of staff and student-owned laptops and other ICT (including but not limited to iPads, iPods, MP3 players, mobile phones, digital and video cameras) at school. In addition:
   a. Students may only use their laptop or ICT for appropriate educational and study purposes while at school.
   b. Only students in Years 11 and 12, and other students by special arrangement, have permission to use their laptops at school. These students will be required to register their laptops with ICT.
   c. Cape Byron Rudolf Steiner School cannot provide any out-of-school-hours support for user-owned laptops and can only provide limited support for users experiencing difficulty with their laptops and ICT during school-hours.
   d. It is the full responsibility of users to insure their own computer and ICT equipment. Cape Byron Rudolf Steiner School takes no responsibility for any theft of, or damage, maintenance or repair to user-owned laptops or ICT. Cape Byron Rudolf Steiner School strongly recommends that users insure their own laptops and ICT, and specifies that it is the responsibility of users to insure, repair and maintain their own laptops and ICT.
   e. Users must use licensed software that is compatible with that on the Cape Byron Rudolf Steiner School Network.
   f. Cape Byron Rudolf Steiner School cannot legally provide software for student-owned computers. Cape Byron Rudolf Steiner School will recommend appropriate software but it is the responsibility of students/parents/guardians to purchase/provide their own software.
   g. Users are fully responsible for backing up their own data, and for managing their own laptops.
   h. Approved users are to bring fully charged laptops to school with their own Power Adaptors. Users are responsible for recharging their own computers. Power Adaptor use will be limited during class time.

9. **Privileges:** Each user (staff, students and parents/guardians for students under 18 years of age) must sign the Computer, Network and Internet User Agreement. The Principal and system administrator will deem what is inappropriate use and their decision is final. In the event of proven inappropriate use the School may:
   a. Deny, revoke, or suspend specific user access e.g. suspension of user access for pornography/inappropriate material attributed to that user ID/logging into another user’s account
   b. Instigate School disciplinary action e.g. parent meeting, suspension or expulsion for vandalism
   c. Take appropriate legal action e.g. user reported to police for selling and distributing illegal material
   d. Require students to negotiate and undertake special tasks in order to meet study requirements.

10. **Exception of Terms and Conditions:** All terms and conditions as stated in this document are applicable to staff and students at Cape Byron Rudolf Steiner School. These terms and conditions reflect the entire agreement of the parties and supersede all prior oral or written agreements and understandings of the parties.

    The School reserves the unilateral right to amend, add or delete any part of this policy.
Cape Byron Rudolf Steiner School
Computer, Network and Internet Operations Acceptable Use - Users Agreement

User

User’s Full Name (please print): ____________________________________________

For students, please circle or underline your Class: 7 8 9 10 11 12

Home Address: __________________________________________________________

_____________________________________________________________________

Home Phone: ___________________ Mobile: ________________________________

I have read, understand and will abide by the Terms and Conditions for Computer, Network and Internet Use at Cape Byron Rudolf Steiner School.

I understand that any violation of the Terms and Conditions may lead to disciplinary action, and the suspension of computer, network and internet usage, which in turn may affect the quality of my education.

I further understand that any violation of the Terms and Conditions is unethical and may constitute a criminal offense.

User signature: __________________________ Date: _____________

If you are under the age of 18, a parent or guardian must also read and sign this agreement.

Parent or Guardian

As a parent or guardian of this student, I have read the terms and conditions for Computer, Network and Internet access and use. I understand that this access and use is designed for educational purposes.

However, I also recognise it is impossible for Cape Byron Rudolf Steiner School to restrict access to all controversial materials and I will not hold Cape Byron Rudolf Steiner School responsible for materials acquired on the network. Further, I accept full responsibility if and when my child’s use is not in a School setting. I hereby give my permission to grant access and use for my child and certify that the information on this form is correct.

Parent/guardian signature: __________________________ Date: _____________

Name (please print): ________________________________________________